National Clinician Scholars Program

2022 NCSP Annual Meeting

November 15 – 17, 2022

Plenary Speakers and Workshop Facilitators

Speaker Packet

Dear Speaker,

Thank you for agreeing to present during the 2022 NCSP Annual Meeting. We are excited to share your work with the NCSP community and look forward to a very successful event!

Event Essentials

Please plan to arrive at the assigned room for your presentation at least **15 minutes** before the session start time.

Instructions for PowerPoint Presentations

1. You are welcome but not required to use the 2022 NCSP [PowerPoint slide template](#). The template is linked and is also posted on the "Resources" section of the conference website, along with this information sheet.

2. If you would like your presentation pre-loaded onto the meeting room laptop, then please email your final PowerPoint presentation in PDF format to NCSP@designingevents.com by **November 7, 2022, 5pm PT.** Please label the file as follows: Last Name, First Name (e.g., Doe, Jane). You may also bring your PowerPoint presentation with you on a flash drive to upload to the meeting room laptop on the day of your presentation.

What equipment will my presentation room have?

There will be AV equipment available for this session. Each meeting room will be equipped with the following items:

- MacBook Pro Laptop with PPT and PPT presentation mode
- LCD Projector
- Podium
- Screen
- Slide Advancer
- Podium microphone and speakers
- Lapel mics (limited availability, please discuss in advance with planning team if essential)

QUESTIONS?

Please don't hesitate to contact Chris Copley from Designing Events at NCSP@designingevents.com or by phone at 443-293-4011.

Thank you for your contribution to the 2022 NCSP Annual Meeting!